

# Olds College Academic Council

## MINUTES



Thursday, October 12, 2023

Meeting 5:15 pm

ELC 954/955

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	OCFA REPS	SAOC REPS	BOARD REP
<b>Members:</b>	Gord Ahner Dustin Farr Keith Friedlander Dan Karran Andrea Mix Robert Spencer Bob Van Someren	Angela Deng Amanda Hopper Ryoixhi Kato Jillian McCambly Mackenzie Rendall Courtney Skjerdal	Dillon Andrus-Dobbs Dennis Beaudoin Dalin Bullock Ben Cecil Peter Mal Jay Steeves Debbie Thompson Lisa King (ALT)
<b>Guests:</b>	Barb Mulholland		
<b>Regrets:</b>	Jason Finnigan (ALT), Ken Fry (ALT), Nicole Zukiwsky (ALT), Paul Blankestijn (ALT), Megan Ducharme (ALT)		
<b>Chair:</b>	Debbie Thompson Peter Mal	<b>Recorder:</b>	Bronwyn Petersen

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### CALL TO ORDER

D.Thompson called the meeting to order at 5:15pm.

1. **Welcome to 2023-2024 Academic Council (D.Thompson)**

1.1. *Member Introductions*

2. **APPROVAL OF AGENDA**

*Motion AC101223.1 by D.Bullock to approve the agenda as presented*

**CARRIED**

3. **APPROVAL OF THE [September 14, 2023 Minutes](#)**

*Motion AC101223.2 by D.Andrus-Dobbs to approve the September 14, 2023 minutes as presented* **CARRIED**

## 4. NEW BUSINESS

### 4.1. [Elections](#)

#### 4.1.1. Election of Academic Council Chairperson (Article 9.4) (D.Thompson)

- P. Mal was nominated by D. Beaudoin to continue in the role of Chairperson for the 2023-2024 Academic Council term. P. Mal allowed the nomination to stand. No other nominations were received and accepted.

**By acclamation P. Mal was voted in as the Chairperson of Academic Council for the 2023-2024 term.**

#### 4.1.2. Election of Academic Council Vice Chairperson (Article 9.4) (Chair)

- M.Rendall was nominated by D.Thompson as Vice Chairperson for the 2023-2024 Academic Council term. M. Rendall accepted the nomination. No other nominations were received and accepted.

**By acclamation M.Rendall was voted in as the Vice Chairperson of Academic Council for the 2023-2024 term.**

#### 4.1.3. Appointment of Committee Members (Article 13) (Chair)

##### Constitution Review Committee (Article 13.3)

- The Constitutional Review Committee shall be appointed by the Council and shall consist of three persons, one representative from each of Faculty, Students and Board;
- The following representatives have agreed to sit on this committee and review the constitution as per Article 13.3.

Board Representative - Debbie Thompson

Student Representative - Amanda Hopper

Faculty Representative - Andrea Mix

***By acclamation, the above mentioned representatives were voted on to the Constitution Review Committee for the 2023-2024 term.***

##### Appeal Committee Chairperson and Alternate (Article 13.4)

Chairperson - Dalin Bullock

Alternate Chairperson - Dennis Beaudoin

- D. Bullock was nominated by D.Thompson for the role of Chairperson and D.Beaudoin was nominated by D. Andrus-Dobbs for the role of Alternate Chairperson for the 2023-2024 Academic Council Term. Both D.Bullock and D.Beaudoin accepted the nomination.

***By acclamation, the above mentioned representatives were voted in as the Chairperson and Alternate Chairperson to the Appeal Committee for the 2023-2024 term.***

## 5. NEW BUSINESS - POLICY APPROVAL

### 5.1. [D35 Program Curriculum Committee Briefing Note](#) / [Policy](#) / [Track Changes](#) (B.Mulholland)

- This policy was due for regular, cyclical review in 2023.
- Some definitions were clarified.
- The procedural items were moved out of policy into the procedure.
- **Friendly amendment:** In the Policy section, there is a sentence in #2 that reads “PCCs make recommendations to the Dean about appropriate section sizes for optimal learning.” The word “may” will be removed.
- **Friendly amendment:** In the first sentence of the overview, add a comma after “post-diploma”.
- There was discussion around Post Diploma Certificate and Open Studies students and their sequencing of courses. It was discussed that prerequisites and sequencing were addressed in the definitions. D.Andrus-Dobbs and B.Van Someren will continue this discussion offline to find a solution that works best for all parties involved.

**Motion AC101223.5 by D.Bullock to submit the Program Curriculum Committee Policy to the College Leadership Team for approval as amended.**

**CARRIED**

5.2. [D10 Attendance Briefing Note / Policy / Track Changes](#) (D. Beaudoin)

- This policy was due for regular, cyclical review in 2023.
- There was stakeholder consultation along with faculty members.
- The procedural items were moved out of policy into the new procedure.
- The biggest revision made was to include the PCC language to this policy.

**Motion AC101223.6 by D.Beaudoin to submit the Attendance Policy to the College Leadership Team for approval as presented.**

**CARRIED**

## 6. NEW BUSINESS - CURRICULUM APPROVAL

**Please note** - In the proposals attached:

- The items that require Academic Council approval are highlighted in yellow.
- The items that are for FIO only are highlighted in green.
  - You are welcome to reach out to the individual dean if you have any questions
  - These items are not included in the Academic Council discussion

### 6.1. Werklund School of Agriculture Technology

#### 6.1.1. [ATG 1006 - Zone Management in a Digital Farming System I](#) (J.Steeves)

- The materials covered in ATG 1006 require that students have prior experience using Ag Leader SMS Advanced and QGIS software to perform a variety of data processing techniques. Students that haven't previously taken ATG 1001 will not have used these applications and therefore will be unable to complete many of the required tasks in ATG 1006.
- Propose that ATG 1001 become a prerequisite for ATG 1006.

**Motion AC101223.7 by J.Steeves to approve the course revisions to ATG 1006 - Zone Management in a Digital Farming System I as presented**

**CARRIED**

#### 6.1.2. [ATG 1009 - Project Management and Leadership](#) (J.Steeves)

- Project management for Precision Techonomy should include the management of a live project that deals with agriculture techonomy. ATG1008 provides this

opportunity so when students are enrolled in both courses, it provides them with this integrated learning opportunity to manage an actual project applicable to industry.

- Propose that ATG 1008 become a co-requisite to ATG 1009.

**Motion AC101223.8 by J.Steeves to approve the course revisions to ATG 1009 - Project Management and Leadership as presented** **CARRIED**

6.1.3. [ATG 2003 - Zone Management in Digital Farming Systems II](#) (J.Steeves)

- The content of ATG 2003 is tailored for students with experience in precision agriculture spatial data and specialist software like Ag Leader SMS Advanced. Initially, completion of ATG 1001 and ATG 1006 was envisaged as a prerequisite. However, this was overlooked during the PAT program launch, leading to potential challenges for students lacking these foundational courses.

**Motion AC101223.9 by J.Steeves to approve the course revisions to ATG 2003 - Zone Management in Digital Farming Systems II as presented** **CARRIED**

6.1.4. [ATG 2006 - Applied Data and Technology in Digital Farming Systems](#) (J.Steeves)

- Enrollment in ATG 2006, offered in term 5, should mandate the prior completion of ATG 2003, offered in term 4. ATG 2003 will hold ATG 1003 and 1006 as prerequisites already, allowing the competencies to be scaffolded as learners progress through the 2-year diploma.
- This change also supports those students that request assessments of prior learning or credit.

**Motion AC101223.10 by J.Steeves to approve the course revisions to ATG 2006 - Applied Data and Technology in Digital Farming Systems as presented** **CARRIED**

6.1.5. [ATG 2008 - Soil Variability and Fertility Management](#) (J.Steeves)

- The material covered in ATG 2008 requires students to have their prior knowledge and understanding of soil formation, soil properties and overall soil health which is covered in ATG 1002 in the winter term of year one of PAT.
- Propose that ATG 1002 become a prerequisite to ATG 2008.

**Motion AC101223.11 by J.Steeves to approve the course revisions to ATG 2008 - Soil Variability and Fertility Management as presented** **CARRIED**

## 7. NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)

### 7.1. School of Life Science & Business

7.1.1. [FIO AHT 1040 - Animal Behaviour and Handling](#) (D.Bullock)

7.1.2. [FIO AHT 1230 - Investigating the Digestive and Integumentary Systems](#) (D.Bullock)

### 7.2. Werklund School of Agriculture Technology

7.2.1. [FIO BASCAGB - Bachelor of Applied Science - Agribusiness](#) (J.Steeves)

7.2.2. [FIO MTH 1100 - Applied Math](#) (J.Steeves)

8. [NEXT MEETING](#)

Date: November 9, 2023

Meeting time: 5:15 pm

Location: ELC 954/955

P.Mal adjourned the meeting at 6:15pm.

Deadline for agenda item submission: **October 26, 2023**

Links & Documents

[Terms of Reference](#)

[Academic Council Website](#)