

Olds College Academic Council

MINUTES



Thursday, November 12, 2020

Meeting 6:15 pm

Google Meets

	OCFA REPS	SAOC REPS	BOARD REPS
Members:	Ken Fry Bertrand Bickersteth Wendy Daley Dustin Farr Mark Fournier Dave Moroz Andrea Mix Bob Van Someren (ALT) Kurt Spady (ALT) Keith Friedlander (ALT)	Katherine Sopotyk David McKinnon Sydney King Andrew Taylor Becky Hutchings Wesley Wilks	Stuart Cullum Debbie Thompson Dalin Bullock Dan Daley Gordon Gilchrist James Benkie Peter Mal Christine Chalaturnyk (ALT) Jason Finnigan (ALT) Mary Medinsky (ALT)
Regrets:	Stuart Cullum Kurt Spady (ALT)	Debbie Thompson Keith Friedlander (ALT)	Sydney King Dave Moroz
Guest:	Jody Kennedy	Nicola Hollamby	
Chair:	Peter Mal	Recorder:	Nicole Dussault

CALL TO ORDER

P.Mal called the meeting to order at 6:16 pm

1. APPROVAL OF AGENDA

Motion AC111220.1 by M. Fournier to approve the agenda as presented.

CARRIED

2. APPROVAL OF THE OCTOBER 8TH, 2020 [MINUTES](#)

Motion AC111220.2 by D. Bullock to approve the October 8th, 2020 minutes as presented.

CARRIED

3. NEW BUSINESS - Policy Updates

3.1. [D13 Recognition of Prior Learning \(RPL\) Policy/D13 Recognition of Prior Learning \(RPL\) Procedure](#) (J.Kennedy)

- Procedural language in the policy has moved to the procedure section, as required by the new template
- Reviewed policy with OCFA, Associate Deans, and SAOC VP
- **REMOVE:** "Accredited" from the Formal Learning section under Definitions
- **UPDATE to POLICY:** RPL decisions are at the discretion of the Office of the Registrar in consultation with the Associate Dean and Faculty as necessary.

Motion AC111220.3 by A.Mix to submit Policy D13 as amended to the College Leadership Team for Approval **CARRIED**

3.2. [D24 Academic Scheduling Policy/D24 Academic Scheduling Procedure](#) (J.Kennedy)

- Addendum to Policy due to circumstances related to COVID-19
- One time amendment to timeline relating to the academic scheduling. Changes to dates as noted.
- Reviewed with OCFA, SAOC VP, Associate Deans

Motion AC111220.4 by K.Fry to submit Policy D24 to the College Leadership Team for Information Only **CARRIED**

3.3. [E06 Learning Commons and Library Governance Policy/E06 Learning Commons and Library Governance Procedure](#) (G.Gilchrist)

- This policy deals with more with the governance of the space rather than the collection
- Revisions included primarily language clean up with no substantial change to the policy/procedure
- **REPLACE:** "3D printing" with "Creative Technologies"
- **ADD:** "Staff" to first sentence in Objective

Motion AC111220.5 by G.Gilchrist to submit Policy E06 as amended to the College Leadership Team for approval

CARRIED

3.4. [D21 Course Development and Revision Policy/D21 Course Development and Revision Procedure](#) (G.Gilchrist)

- Moved procedure out of the policy into its own procedure.
- Expanded the definitions to make more appropriate for Olds College

Motion AC111220.6 by G.Gilchrist to submit Policy D21 to the College Leadership Team for approval

CARRIED

4. NEW BUSINESS - CURRICULUM APPROVAL

4.1. School of Life Sciences & Business

4.1.1. [Revised Program of Study - Horticulture Technologist Diploma](#) (D. Bullock)

- In February 2020, it was determined that the Horticulture Diploma would move to a September start date for year-one and year-two. This does not disrupt the current students as this decision has been previously communicated to them. Resulting from this decision, the program PCC has voted to remove the final Diploma Field School, Horticulture Field Studies IV (HRT 2950) from the program of study.

Motion AC111220.7 by D.Bullock to approve the Revised Program of Study - Horticulture Technologist Diploma **CARRIED**

4.2. Werklund School of Agriculture Technology

4.2.1. [Revised Program of Study - Agricultural Management - Agri Commerce Major Diploma](#) (J.Benkie)

- The Agricultural Management - Agri Commerce Major Diploma program of study has been revised to reflect the course description change to AMT 2620 - AgriLaw and Policy. The course description was updated to provide congruency with the competencies and to illustrate student outcomes by way of a key deliverable and to direct the course into a more agriculture-specific focus.

Motion AC111220.8 by J.Benkie to approve the Revised Program of Study - Agricultural Management - Agri Commerce Major Diploma **CARRIED**

4.2.2. [Revised Course Outline AMT 2620 - AgriLaw and Policy](#) (J.Benkie)

- The rationale for the updates to the course description is to provide congruency with the competencies and to illustrate student outcomes by way of a key deliverable and to direct the course into amore agriculture-specific focus.

Motion AC111220.9 by J.Benkie to approve the Revised Course Outline AMT 2620-AgriLaw and Policy

CARRIED

4.2.3. [PAPRS - New Surface Land Management Major within the Land and Water Resources Diploma Program of Study](#) (J.Benkie)

- In recent years the Surface Land Management (SLM) Diploma program has encountered a variety of challenges related to the economic downturn and a decline in student demand. Admission intake was suspended for fall 2020 to allow for a period of program review, and to determine an appropriate institutional path forward. Subsequent to program suspension, the decision was made to leverage the IDEA Business Case process to determine the best course of action for the program. This rationale reflects the significant amount of work and effort of all internal and external key stakeholders that went into this outcome. Within the IDEA Business Case, information and analysis was completed on the following areas:
 - Environmental Scanning and Research (includes a PEST Analysis and SWOT Analysis)
 - Key Stakeholder Engagement – Internal Stakeholders (Academic/Instructional Team, OC Energy Industry Chair, TICI, Business Services, Registrar's Office, IAC), Industry Associations (CAPL, IRWA, EPAC), Additional Industry Representatives, Alumni and Current Students.
- Industry engagement was significant. A survey was conducted in the spring of 2020 including members of SML-related associations, Industry Advisory Committee members, and OC alumni as part of the IDEA Project Charter. Survey results as well as the recommendations from the IDEA Project Charter identified a wide variety of topics, from program delivery, technology integration and marketing, indigenous engagement, renewable energies, communication skills, negotiations and conflict management.
- Desiring to improve efficiencies it was decided that the best course of action would be to have the Surface Land Management program become a major within the Land and Water Resources program with students taking first year land and water courses and then transitioning to the second year SLM major. In response to this decision, course development and revision in the Surface Land Management major courses was undertaken as outlined in the program of study
- The program learning outcomes are still relevant
- **CORRECT:** The word “Information” is misspelled in Requirements, Term 4, LND 2060

Motion AC111220.10 by J.Benkie to approve the New Surface Land Management Major within the Land and Water Resources Diploma Program of Study **CARRIED**

4.2.4. [Revised Course Outline LND 1001 - Surface Rights](#) (J.Benkie)

- This is an existing course to which we have removed the land applications component that is done in the Project Management courses. The course name and description have been changed to reflect these changes. The intent of the course has not changed.

Motion AC111220.11 by J.Benkie to approve the Revised Course Outline LND 1001-Surface Rights **CARRIED**

4.2.5. [Revised Course Outline LND 2007 - Public and Indigenous Engagement](#) (J.Benkie)

- This course contains a majority of the content of LND 2007 (Public Engagement) and also includes a small amount of content from LND 2008 (Aboriginal Engagement). The new title Public and Indigenous Engagement reflects the revised content in this course. The new course description reflects the inclusion of the Indigenous content in this course. These changes were recommended by our Industry Energy Chair and also vetted through the Olds College Indigenous Coordinator.

Motion AC111220.12 by J.Benkie to approve the Revised Course Outline LND 2007-Public and Indigenous Engagement **CARRIED**

4.2.6. [Revised Course Outline LND 2010 - Beyond Oil and Gas: Additional Sectors of Surface Land Management](#) (J.Benkie)

- The name and course description have been changed to better articulate the other sectors where surface land personnel may employ their skills. With a downturn in the oil and gas sector it is imperative that students realize their newly acquired surface land management training can be

applied in other domains. In addition, this course provides them with a base understanding of those areas in which they may work.

Motion AC111220.13 by J.Benkie to approve the Revised Course Outline LND 2010-Beyond Oil and Gas: Additional Sectors of Surface Land Management

CARRIED

4.2.7. [Revised Course Outline LND 2350 - Land Negotiations and Ethics](#) (J.Benkie)

- The intent of this course remains the same. The content has been reviewed and streamlined with over 80% remaining unchanged.

Motion AC111220.14 by J.Benkie to approve the Revised Course Outline LND 2350-Land Negotiations and Ethics

CARRIED

4.2.8. [Revised Course Outline LND 2501 - Surface Land Professional Preparation](#) (J.Benkie)

- The course description has been revised to reflect the updated competencies.

Motion AC111220.15 by J.Benkie to approve the Revised Course Outline LND 2501-Surface Land Professional Preparation

CARRIED

4.2.9. [New Course Outline and Competency Profile LND 2030 - Resource Development Issues](#) (J.Benkie)

- This is a new course developed with input from our industry. The competencies have been pulled for LND 2002 (Advanced Regulations) but a new focus on perspective drives the intent of this course.

4.2.10. [New Course Outline and Competency Profile LND 2040 - Land Project Management of Pipelines](#) (J.Benkie)

- This is a new course developed with input from our industry to provide students with exposure to all aspects of pipeline project management through the surface land lens.

4.2.11. [New Course Outline and Competency Profile LND 2050 - Land Project Management of Wellsites](#) (J.Benkie)

- This is a new course developed with input from our industry to provide students with exposure to all aspects of wellsite project management through the surface land lens.

4.2.12. [New Course Outline and Competency Profile LND 2060 - Alberta Public Lands](#) (J.Benkie)

- The current LND 1004 - Alberta Crown Lands course has undergone significant upgrades to the content including the new required processes on public lands. For these reasons a new course separate from LND 1004 is warranted, so LND 2060 - Alberta Public Lands was developed. The name change is also requested to meet the industry standard of reference -- Public Lands.
- **CORRECT:** The word "Information" is misspelled in Section 1 Course Description

Motion AC111220.19 by J.Benkie to approve items 4.2.9 to 4.2.12 by consent agenda

CARRIED

4.2.13. [Revised Program of Study - Precision Agriculture Techgronomy Diploma](#) (J.Benkie)

- After submitting the current program of study, we continue to engage with industry on the need for relevant content/learning activities/and desired skill sets that students need to be successful.
- After the last round of industry feedback and engagement, we identified a gap in a necessary skill set in Telematics. With this new insight, a new course was needed to fulfill the industry expectations and desired outcomes. Therefore, the reduction in Capstone credits (from 6 to 3) was necessary so we could implement the new Telematics course (ATG 2009).
- Replacing ATG 2002-Communications and Client Relations I with ATI 3010-Communications and Client Relations was a response in course development with the subject matter expert. It was determined that the two courses did not differ significantly enough to create GAC's that are 60% unique between the two courses. It was decided that the best course of action would be to include ATI 3010 in the third semester of the Precision Agriculture Techgronomy program.

Motion AC111220.20 by J.Benkie to approve the Revised Program of Study-Precision Agriculture Techgronomy Diploma

CARRIED

4.2.14. [Revised Course Outline ATG 1002 - Soil Health in Agricultural Ecosystems](#) (J.Benkie)

- As the subject matter expert worked on developing the course, it became clearer what was missing in the course. The subject matter expert developed the first set of competencies and the intention of the course remains the same but revisions were made to better suit the evolution of the competencies.
- Course will be delivered in January 2021.

4.2.15. [Revised Course Outline ATG 1004 - Water in Agriculture Ecosystems](#) (J.Benkie)

- As the subject matter expert worked on developing the course, it became clearer what was missing in the course and the depth of content that was reasonable to deliver in one term. The subject matter expert developed the first set of competencies and this revision is really an evolution in thinking.
- Course will be delivered in January 2021.

Motion AC111220.21 by J.Benkie to approve items 4.2.14 to 4.2.15 by consent agenda

CARRIED

4.2.16. [New Course Outline and Competency Profile ATG 2001 - Agricultural Equipment Design and Function](#) (J.Benkie)

- As the subject matter expert worked on developing the course, it became clearer what was missing in the course and the depth of content that was reasonable to deliver in one term. This is a new course in the Precision Agriculture Techgromony Diploma Program.
- **CHANGE:** “Fields” to “Field” in the description
- **CHANGE:** Competency Profile C4 to “Use design thinking methods to brainstorm a spectrum of ideas from predictable to innovative”

4.2.17. [New Course Outline and Competency Profile ATG 2007 - Responsible Innovation in Agriculture](#) (J.Benkie)

- This course will focus more heavily on responsible innovation, since ethics can fit under the umbrella of responsible innovation as a fundamental component of the innovative process. Rather than merely discuss various ethical scenarios (which will be included in the course), the overarching goal is to get students to create a whole framework or system for innovating a technology from start to finish in a responsible and ethical way. There is also a body of literature emerging that is called Responsible Research and Innovation (RRI), so it seemed appropriate to coordinate the title with what is currently being researched.
- This is a new course in the Precision Agriculture Techgromony Diploma program.
- **REMOVE:** “Lab-0 hours” from Delivery Method (Section 5.)
- **REMOVE:** Competency Profile D3 the word “Respectfully”
- **REVIEW:** Competency Profile E3 - clarity needed in the sentence “Become familiar with responsible research and innovation literature”

4.2.18. [New Course Outline and Competency Profile ATG 2008 - Soil Variability and Fertility Management](#) (J.Benkie)

- As the subject matter expert worked on developing the course, it became clearer what was missing in the course and the depth of content that was reasonable to deliver in one term. This revision is really just an evolution in thinking.
- This is a new course in the Precision Agriculture Techgromony Diploma program.
- **REVIEW:** Competency B3 and B6 - clarity needed

4.2.19. [New Course Outline and Competency Profile ATG 2009 - Telemetry \(Telematics\) Integration](#) (J.Benkie)

- After submitting the current Program of Study, we continue to engage with industry on the need for relevant content/learning activities/and desired skill sets that students need to be successful. After the last round of industry feedback and engagement, we identified a gap in a necessary skill set in Telematics. With this new insight, a new course was needed to fulfill the industry expectations and desired outcomes. Therefore, the reduction in Capstone credits (from 6 to 3) was necessary so we could implement the new Telematics Course (ATG 2009).

- This is a new course in the Precision Agriculture Techgromony Diploma program.
- 4.2.20. [New Course Outline and Competency Profile ATG 2010 - Synthesis Capstone](#) (J.Benkie)
- The intention of the course remains the same but revisions were made to better suit the evolution of the competencies by the subject matter expert.
- This is a new course in the Precision Agriculture Techgromony Diploma program.
- Taking this from a 6 credit to a 3 credit, which makes room for ATG 2009 - Telemetry (Telematics) Integration
- It was noted that the above courses were already approved in Program of Study and Course Outline as submitted to PAPRS
- **CHANGE:** Course hours from 30 to 45
- **REMOVE:** Section 1 Course Description: “10 minute presentation”
- **CHANGE:** Section 1 Course Description “His/Her” to “Their”

Motion AC111220.22 by J.Benkie to approve items 4.2.16 to 4.2.20 by consent agenda

CARRIED

5. NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)

5.1. School of Life Science & Business

- 5.1.1. [Revised Course Outline AHT 1040 - Animal Behaviour and Handling](#) (D. Bullock)
- 5.1.2. [Revised Course Outline AHT 1220 - Investigating the Urinary, Reproductive and Endocrine Systems](#) (D. Bullock)
- 5.1.3. [Revised Course Outline AHT 1240 - Investigating the Musculoskeletal, Neurological and Sensory Systems](#) (D. Bullock)
- 5.1.4. [Revised Course Outline AHT 2140 - Large Animal Procedures](#) (D. Bullock)
- 5.1.5. [Revised Course Outline VMR 1510 - Infectious Diseases and Prevention](#) (D. Bullock)

5.2. School of Agriculture Technology

- 5.2.1. [Revised Course Outline and Competency Profile AMT 2620 - AgriLaw and Policy](#) (J.Benkie)
- 5.2.2. [Revised Course Outline ATI 3010 - Communications and Client Relations](#) (J.Benkie)
- 5.2.3. [Revised Course Outline and Competency Profile EVS 1210 - Applied Ecology](#) (J.Benkie)
- 5.2.4. [Revised Course Outline PLS 1010 - Plant Science Principles](#) (J.Benkie)
- 5.2.5. [Revised Course Outline and Competency Profile LND 1001 - Surface Rights](#) (J.Benkie)
- 5.2.6. [Revised Course Outline and Competency Profile LND 2007 - Public and Indigenous Engagement](#) (J.Benkie)
- 5.2.7. [Revised Course Outline and Competency Profile LND 2010 - Beyond Oil and Gas: Additional Sectors of Surface Land Management](#) (J.Benkie)
- 5.2.8. [Revised Course Outline and Competency Profile LND 2350 - Land Negotiations and Ethics](#) (J.Benkie)
- 5.2.9. [Revised Course Outline and Competency Profile LND 2501 - Surface Land Professional Preparation](#) (J.Benkie)
- 5.2.10. [Revised Course Outline and Competency Profile ATG 1002 - Soil Health in Agricultural Ecosystems](#) (J.Benkie)

5.2.11. [Revised Course Outline and Competency Profile ATG 1003 - Plants in Agricultural Ecosystems](#)

(J.Benkie)

5.2.12. [Revised Course Outline and Competency Profile ATG 1004 - Water in Agricultural Ecosystems](#)

(J.Benkie)

No questions were forthcoming on these items

6. [NEXT MEETING](#)

Date: December 10, 2020

Meeting 6:15 pm

Venue: Google Meets

Deadline for agenda item submission: November 13, 2020

Meeting was adjourned by P.Mal at 8:34 pm